

**Grace A. Dow Memorial Library  
Library Board Minutes  
Wednesday, November 20, 2019, 7 p.m.  
City Hall Council Chambers**

**1. Roll Call**

Moe called the meeting to order at 7:00 p.m.

PRESENT: Miriam Andrus, Gail Hoffman, Julie Hyatt, Ann Moe, Laura Peil

ABSENT: Sarah Galt, Stephanie Andreasen

ALSO PRESENT: Roberta VanHolstyn, Library Administrative Assistant

**2. Acceptance of September 18, 2019 Meeting Minutes**

The Board received the September 18, 2019 meeting minutes as submitted.

**3. Additions or Changes to the Agenda**

The agenda was accepted as submitted.

**4. Public Comments**

None

**5. Library Board Meeting Dates**

The Library Director presented possible meeting dates for the 2020 calendar year.

The calendar was accepted as presented.

**6. Library Communications**

The Library Director presented an overview of the existing Library Strategic Plan for the Board's consideration. The Board was encouraged to review and study the plan for discussion at the meeting in January.

**7. Director's Report**

**a. New Business:**

**i. What's happening at the Library**

Andrus reviewed recent and upcoming events at the Library.

**ii. The Library Board Annual Report for 2018-2019 was presented. The Board accepted the Report as submitted.**

**8. Patron Comments and Suggestions**

Written comments submitted by patrons were presented and possible solutions and responses were discussed.

**9. Announcements**

Andrus added information about the upcoming Kid's Day at the Mall in January. The Library will be partnering with Barnes & Noble for a book event. Board members are encouraged to participate in this event.

**10. Adjournment**

Peil moved to adjourn, seconded by Hyatt. Motion approved. Meeting adjourned at 7:50 p.m. The next meeting of the Library Board is January 15, 2020.